



Holy Family School – Learning for today, preparing for tomorrow.

REQUEST FOR SCHOOL RECORDS

Parent/Guardian of the Student:

The upper portion of this form is to be completed by the parent/guardian of the applicant.

Name of Student _____

Present Grade _____ School now attending/last attended _____

School Address	City	State	Zip	Fax Number
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I hereby give permission to the school I have listed above to give information to Holy Family School, as my signature attests to below.

Parent/Guardian Signature	Date
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Office of Registrar/Admissions

The student named above, who is currently enrolled in your school (or your school represents his/her most recent enrollment), has applied for admission to Holy Family School. We would appreciate you please sending us copies of the respective student's report cards, standardized test scores, teacher comments, any other pertinent information which will help us determine his/her placement.

Please send and return this form along with the materials we have requested. Thank you.

Holy Family School Administrative Secretary	Date
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Phone: (360) 491-7060 Fax: (360) 456-3725 Email: admissions@holylfamilylacey.com

Mailing Address: Holy Family School, P.O. Box 3700, Lacey, WA 98509